

# **GREAT HORWOOD CRICKET CLUB**

## **CONSTITUTION**

(as at April 2009)

1. *Name of the Club.* The name of the club shall be Great Horwood Cricket Club (“the Club”)
2. *Mission Statement.* The aims of the Club are to :-
  - a) To encourage the playing of the game by making the Club a vibrant, competitive and inclusive club providing an opportunity for all to play and enjoy cricket.
  - b) To ensure all members, playing and non-playing, conform to the Laws of the game and Codes of Conduct.
  - c) To encourage members of all categories to participate in the life of the Club through not only playing, but also the social and fund-raising activities and general management

In order to ensure the Mission Statement is adhered to the Club has adopted the ECB Equity Policy.

3. *Objects of the Club.* Within the context of the Club Mission Statement, the Objects of the Club are:
  - a. To provide facilities for the playing of cricket including the management organization and training of cricket teams and players representing the Club
  - b. To promote social and recreational activities in the Club.
  - c. To provide funds for the running and development of the Club.
4. *Dissolution Clause.* In the event of dissolution of the club, the assets and funds of Great Horwood Cricket club will be put in Trust with the Parish council until such time as the club is reformed.
5. *Safeguarding Children.* The Club will ensure a duty of care to all members by adopting and implementing the ECB “Safe Hands – Cricket’s Policy for Safeguarding Children” and any future versions of the Policy.
6. *Membership.* Membership shall be open to all. Applications for membership will be displayed on the Club notice board for at least two days prior to election and will include the name and address of the applicant. These applications must be approved by the Management Committee before membership is granted. There shall be three categories of membership, namely :-
  - a) Full Members, who will be include the following:-
    - Adults (both male and female) playing cricket.
    - Students, in full time education, playing senior cricket.
  - b) Youths playing junior cricket
  - c) Social Members
  - d) Parent Members
7. *Officers.* The officers of the club shall consist of the President, Vice-presidents, Chairman, Honorary Secretary, Honorary Treasurer, Fixture Secretary, Captains, Social Secretary, Cricket Manager, Youth Manager, Planning & Financial Manager, Welfare Officer, Public Relations Officer and Bar Manager. All offices, except Life Honorary members, to be elected yearly at the Annual General Meeting.

8. *The Management Committee.* The Management Committee shall consist of the Chairman, Honorary Secretary, Honorary Treasurer, Public Relations Officer, Cricket Manager, Youth Manager, Planning & Financial Manager, Social Secretary, Welfare Officer and Bar Manager. Non Club members may be co-opted to advise on specialist subjects.
9. *Powers of the Management Committee.* The Management Committee shall have the general management of the club and its property, including control of the finances of the club, power to engage, control and dismiss the club servants and all such powers as may be necessary for transacting the business of the club and for properly carrying out the objectives of the club in accordance with these rules.
10. *Insurance.* The Management Committee shall be responsible for the Public Liability Insurance and the personal Accident Insurance for players
11. *The Annual General Meeting.*
  - a) The Annual General Meeting shall take place before the end of March each year, at such time and place as the General Committee shall determine.
  - b) At least 28 days notice shall be given of the date time and place of the meeting.
  - c) Notices of all motions for the Annual General Meeting, including nominations for the election of officers, changes in subscriptions, match fees and constitution must be lodged with the secretary not less than 14 days before the meeting. All motions must have a proposer and seconder, both of whom must be fully paid up members.
  - d) Copies of the agenda, annual accounts, and minutes of the last AGM will be available not less than 7 days before the meeting.
  - e) The year end for the annual accounts shall be 31 October each year.
12. *Subscriptions.* The rates of subscription for each category of membership and match fees shall be fixed by the Annual General Meeting. Subscriptions are to be paid by 31<sup>st</sup> May each year. Adult male playing members shall receive a £5 discount if their subscription is paid in full by 31<sup>st</sup> of May.
13. *Extraordinary General Meetings.* The Management Committee may call an Extraordinary General Meeting when any questions of urgent importance shall arise, and shall be bound to do so on receiving a requisition signed by five members of the club. At least 14 days notice to be given of the date of the meeting and details of the business to be discussed will be available from the secretary.
14. *Team Selection.* The selection of all teams shall be the responsibility of the Cricket Manager and team captains.
15. *Groundsman, Village Hall Representative.* The Groundsman and the Village Hall Representative shall be elected yearly at the Annual General Meeting and shall be ex-officio members of the Management Committee. Up to two elected groundsmen shall receive their annual subscription free of charge.
16. *Committees.* Such other committees or sub committees shall be established as deemed appropriate by the Management Committee or by vote at the Annual General Meeting or Extraordinary General Meeting. The terms of reference of such committees shall be determined by the Management Committee.

17. *Co-Option.* Power to co-opt shall be vested in all committees of the Club but such co-opted committee members shall not be entitled to vote on the Management Committee.
18. *Rules.* Amendment(s) to these rules can only be made at an Annual General Meeting or Extraordinary General Meeting with the specified notice in writing of the meeting together with the proposed amendment(s).
19. *Voting.* At all meetings including Annual and Extraordinary General Meetings each fully paid up member shall be entitled to one vote. In the event of an equal vote the Chairman of the meeting shall have a second casting vote. At all meetings decisions shall be made by a simple majority vote.
20. *Quorum.* The Quorum at the Annual General Meeting shall be 15 members. The Quorum at Management and other Committees shall be 40 per cent of the membership of that Committee.
21. *Code of Conduct.* All representatives of the Club in any capacity are expected to uphold the traditional standards of the game of cricket and the club. The Management Committee shall have power to suspend any member, in any category, for contravention of this Constitution and/or Code of Conduct. Any member suspended or excluded by the Management Committee shall have the right to attend an appeal hearing, be represented and produce witnesses in support of his/her appeal. The Appeal board shall be constituted as defined in the Club Disciplinary Rules.
22. *Equipment.* The captains and vice captains shall be responsible for maintaining the playing equipment. Equipment may be borrowed by any member on application to the captains or general secretary.
23. *Honours and Trophies.* The Honours and Trophies awarded by the club each year is the responsibility of the General Committee and will include the following:-

<u>Award</u>	<u>Name</u>	<u>How Awarded</u>
Men's Batting Award – Minimum Qualification 150 runs and 10 innings		per averages
Men's Bowling Award – Minimum Qualification 25 wickets		per averages
Men's Fielding Award – 1 <sup>st</sup> XI	The Phil & Eve Brown Trophy	Men's 1 <sup>st</sup> XI Capt & Vice-Capt
Men's Fielding Award – 2 <sup>nd</sup> XI	The Norman Ellison Cup	Men's 2 <sup>nd</sup> XI Capt & Vice Capt
Men's Young Player of the Year	The Jim Clark Trophy	Selection Comm.
Man of the Match Award	The Steve Lloyd Trophy	Team Captains
Ladies Batting Award		per averages
Ladies Bowling Award		per averages

Ladies' Fielding Award	The Phil Slade Cup	Ladies' Team
Most Improved Player	The Richard Formella Trophy	Selection Comm
Club Member of the Year	Clubman Cup	Club Members

Further awards and trophies can be presented at the Management or Cricket Committees' discretion.

24. *Trustees.* Trustees of the club property shall be appointed by the Management Committee and shall hold office until death or resignation or until removed from office by a resolution of the Management Committee. The number of trustees shall at no time exceed three and the trustees, while holding office, shall be ex-officio members of the Management Committee. This does not exclude them from holding any office in the club.
25. *Opening of the club premises.* The Club premises should be opened to members daily between such hours as the Management Committee shall from time to time determine, but the Committee may close it for such times as it may deem necessary for cleaning and repairs.
26. *Bar Hours.* The permitted hours for the supply of intoxicating liquor shall be from 11.00am to 11.00pm on week days and from 12.00 midday to 10.30pm on Sundays and Good Friday or the general licensing hours per the Licensing Act 1964 Section 60 (5) and may be varied from time to time by the Management Committee in accordance with statutory provisions for the time being in force.
27. *Alcohol.* No alcohol shall be served to any person under the age of 18 years. To do so will constitute an immediate dismissal from membership of the club.
28. No intoxicating liquor to be supplied other than to a member who has been a member of the club for at least 2 days or whose nomination or application for membership was made at least two days before his/her admission to the privileges of membership.
29. Sales may be permitted to members and officials of teams visiting the club premises for the purpose of playing a match.
30. The purchase of intoxicating liquor for supply by the club shall be in the absolute discretion of the Bar Management Committee of not less than four members, as recommended by the Bar Manager and approved by the Management Committee.
31. *Guests.* No members shall introduce more than 3 bona fide guests into the club at any one time. The names and addresses of all guests and the names of the members signing them in shall be entered into a book maintained for that purpose, such a book to be kept on the premises.
32. A list of the names and addresses of all members shall be kept on the premises.
33. Intoxicating liquor may be sold to persons attending the club premises for social or other functions organised or authorised by the club provided always that the number of such functions shall not exceed 12 in any one year. No function shall be permitted to which admission may be obtained by payment of money at the door whether for a ticket or otherwise.